

The Lotus Pond 300-Hour Advanced Teacher Training
Program Attendance/Cancellation/Discount Policies,
2020

Dear
Students,

Please refer to these guidelines if you need to cancel or change your registration in a 300hr workshop. Cancellation policies are established to honor the commitment of our presenting teachers and support the Lotus Pond in bringing their amazing teachings to our program.

- Workshops are non-refundable in the form of cash or credit card.
- Cancellations made more than 2 weeks prior to the training event will be considered for a refund to your Lotus Pond Account, less a service fee of \$25.00
- Cancellations due to emergency situations will be considered on a case by case basis that is agreed upon with the presenter/teacher and the Lotus Pond. A 3% credit card processing fee may be applied to the full amount paid.
- Partial attendance is non-refundable. You may have an opportunity to make up missed time in a workshop if that same workshop/same teacher is returning within one year.
- 10% YTT Discount is not combinable with other discounts. It is your responsibility to confirm that the 10% discount is applied to each workshop at the time of payment. The discount cannot be given retroactively after you have already paid. If you are having trouble using the promo code to register online (Promo Code: YTT300), please call the studio for assistance.

Please refer to this information when situations arise, as it can help in making your decisions. Thank you for your understanding. Having clear communication of these guidelines will help us to honor the needs and expectations of our wonderful students, as well as our wonderful teachers!

Thank you for your support of the Lotus
Pond,

Val Spies,
Director/Owner